

Expense Report Village of Port Williams

First Quarter: April 1, 2021- June 30, 2021

| Commissioner | Expense | Amount |
|----------------------------|--------------------------------|----------------|
| | none | |
| Village Clerk/CFO | Expense | Amount |
| Darlene Robertson | Reimbursement for postage fees | \$11.39 |
| First Quarter Total | | \$11.39 |

Second Quarter: July 1, 2021- Sept 30, 2021

| Commissioner | Expense | Amount |
|-----------------------------|---|-----------------|
| | | |
| Village Clerk/CFO | Expense | Amount |
| Darlene Robertson | Reimbursement of phone purchase for Village use | \$388.70 |
| Second Quarter Total | | \$388.70 |

Third Quarter: Oct 1, 2021- Dec 31, 2021

| Commissioner | Expense | Amount |
|----------------------------|---|-------------------|
| Village Commission | Christmas gift cards for staff | \$641.06 |
| Commissioner Leir | Conference Fee- Association of Nova Scotia Villages AGM | \$40.00 |
| Commissioner Benedict | Conference Fee- Association of Nova Scotia Villages AGM | \$40.00 |
| Commissioner Benedict | Association of Nova Scotia Villages membership renewal | \$50.00 |
| Village Clerk/CFO | Expense | Amount |
| Brock McDougall | Reinbursement for token of appreciation for departing staff | \$106.84 |
| Brock McDougall | Meeting meal expense | \$18.40 |
| Brock McDougall | Reimbursement for Criminal Record Check | \$30.00 |
| Brock McDougall | Registration for Bylaw drafting seminar | \$172.50 |
| Brock McDougall | Conference Fee- Association of Nova Scotia Villages AGM | \$40.00 |
| Karen Rovers | Conference Fee- Association of Nova Scotia Villages AGM | \$40.00 |
| Darlene Robertson | Reimbursement for AGM mailout postage fees | \$124.20 |
| Third Quarter Total | | \$1,303.00 |

Fourth Quarter: Jan 1, 2022- March 31, 2022

| Commissioner | Expense | Amount |
|-----------------------------|---|-----------------|
| | | |
| Village Clerk/CFO | Expense | Amount |
| Brock Mcdougall | Meeting meal expense | \$16.10 |
| Brock Mcdougall | Milage expense to deliver water sample | \$31.00 |
| Darlene Robertson | Reinbursement for token of appreciation for departing staff | \$112.58 |
| Fourth Quarter Total | | \$159.68 |