

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF September 17, 2013

MEMBERS PRESENT: Lewis Benedict, Ernie Hovell, Kim Cogswell, Doug Gates & Craig Newcombe

IN ATTENDANCE: Philip Porter, Brian Tupper, Joe Keddy, Geneve Newcombe & Darlene Robertson

REGRETS: Emma Van Rooyen

The Chairperson, Lewis Benedict called the meeting to order at 7:30 p.m.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes of the Regular Commission Meeting on August 20, 2013 be approved as circulated. **MOTION CARRIED.**

CORRESPONDENCE:

I. Municipality of County of Kings:

- (a) Building Permit Report for Month of August, 2013. In Kings County 60 permits were issued with a total value of 6.1 Million, no permits were issued in Port Williams. (*information only*)
- (b) E-mail from the Municipality of the County of Kings providing the action list from the September 3rd Council meeting. (*Information only*)
- (c) Notice of Public Hearing from the Municipality of the County of Kings to be held on September 26, 2013 for proposed amendments to Bylaw 75, the County Land Use Bylaw and Bylaw 57 the New Minas Land Use Bylaw as well as enter into the proposed development agreements. (*Information only*)
- (d) Letter from the Municipality of the County of Kings providing the original sewer easement in favour of the Village of Port Williams from the approved Applewood Developments final plan of subdivision. (*Information only*)
- (e) Notification of Public Information Meeting which was held on September 16 regarding a development agreement to allow a tourist accommodation at 146 Starr's Point Road. – *Madelyn Lemay reported to the Village Office that it was positive meeting.*
- (f) E-mail from the Municipality of the County of Kings advising that the summer 2013 issue of the Wardens update is available online. (*Information only*)

II. Other Correspondence:

- (a) Thank you card from the family of Hannah Corkum.
- (b) Letter of good standing from Workers' Compensation Board of Nova Scotia. (*Information only*)
- (c) Experience Rating Statement from Workers' Compensation Board of Nova

Scotia which reflects a one cent increase per \$100 assessable payroll.

- (d) E-mail from the Nova Scotia Utility and Review Board providing a financial snapshot of Port Williams water utility for review. - *Office staff to review.*

III. E-mailed Correspondence:

- (a) E-mail from Jim Morton, MLA Kings North providing his, August 23, 2013 update. (*information only*)
- (b) E-mail from Jim Morton, MLA Kings North providing his, August 30, 2013 update. (*information only*)
- (c) E-mail from Jim Morton MLA Kings North providing his September 6, 2013 update. (*information only*)
- (d) E-mail from Jim Morton MLA Kings North providing his September 13, 2013 update. (*information only*)
- (e) E-mail from Kings Citizen 2050 providing the August 2013 update.

BUSINESS ARISING FROM MINUTES:

- (a) **Historic Terry's Creek Planter signage** – Commissioner Kim Cogswell spoke with Margretta Kristiansen, who explained that the Kings Hants Heritage Connection has been approaching individual communities with the proposal to erect signage which would display the historic Planter name of the community. The signs will be of no cost to the Village. It was moved and seconded to allow this historical society to put up signage and to get required consent from the Department of Transportation. **MOTION CARRIED.**
- (b) **Wharf Insurance** – No update
- (c) **Fire Department Paging System** – Chief Philip Porter is working on providing some options.
- (d) **Railway crossing** - Office staff were in contact with Department of Transportation and were informed that they will be removing this crossing and paving over in the next couple of weeks.
- (e) **High Street in poor condition** – no report from Emma Van Rooyen
- (f) **Planters Square LED lights** – Joe has taken pictures of current lighting in Planters Square and will forward to Harris & Roome to assist with the quote process.
- (g) **Kings Partnership Steering Committee** – Chairperson Lewis Benedict will attend a meeting with other Kings County Village representatives on September 24th to determine how the Villages would like to be represented when the Committee meets in October.

REPORTS:

Public Information Meeting: Emma Van Rooyen emailed that there was not a large turn out at the public information meeting for development agreement being requested to convert the Barracks on Starr's Point road into a tourist accommodation. Most everything that was said in regards to the project was positive.

- **Climate change action plan** – Staff reported that they met with David Poole who explained that there is a directive from the Province for Municipalities to complete a

Municipal Climate Change Action Plan by December 31, 2013 on how climate change will effect local infrastructure. In order to provide accurate information they would like the Village to review the current data they have and provide any missing information. He also stated that they are looking as directing some of the gas tax moneys towards dykes/flood protection. The Superintendent of Public Works was to review the map for any omissions on our infrastructure and report back to David Poole.

Janitorial: Brian reported

- Things are getting busy
- Multi-Purpose room has been cleaned – walls washed and dents or holes have been filled.

Fire Department: Philip Porter reported

- Slow as far as alarms go
- One alarm was for the wrong location and was not a Port Williams alarm
- Have a wedding reception this Saturday that they will be catering
- In November they have booked Jimmy the Janitor for a fundraiser

Recreation Committee: Brian reported.

- Steve Wolmouth from Launchers was invited to go to Ottawa for a special training/coaching opportunity which the committee committed to assist him with some of the cost should he not be able to raise all the funds required
- Committee is looking into a fitness program for seniors over the winter

Lions Club: Brian reported.

- The Lions have helped a local resident financially with much needed dental work
- Five local clubs are coming together for a meeting this week
- Doing the Adopt a Highway fall clean-up in October
- Currently have 16 members

Association of NS Villages: Lewis Benedict reported

- There was a representative from the Frank Cowan Company discussing Risk Management considerations for Villages at the Annual General Meeting
- The Freedom of Information and Protection of Privacy had a spokesperson speak to privacy issues
- Pugwash will be hosting the AGM next year
- Lewis has accepted the role as vice-chairperson for this term

Kings County Councilor: Emma Van Rooyen sent regrets

Water/Sewer/Public Works/Transportation Report: Joe Keddy reported

- Working with the new infrastructure turned over to the Village in the Lawrence Park development - will require regular flushing until more homes are using the water lines.
- Will be adding calibration of monitoring equipment as an additional expense to the budget.
- Have been in contact with the Department of Transportation regarding road conditions and bushes. Reported to the Fire Department that four fire hydrants are not working.
- Replaced two sewage pumps which were not working on Kars Street
- Repaired the water service break on Centennial Drive

- Will be working with commercial customer and our engineer to install new meter and appropriate back flow prevention
- Working with our engineers on water withdrawal study

Treasurer's Report:

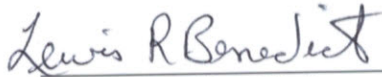
- A motion to accept the Village General Operating and Water Utility financial statements for August 31, 2013 as submitted was moved and seconded. **MOTION CARRIED.**

NEW BUSINESS:

- (a) Women's Institute 100 year anniversary activities – Lewis Benedict reported that as part of their 100 year anniversary activities that the Women's Institute would like to erect a monument reorganizing war brides and the historical origin of the Women's Institute near the war memorial. It was moved and seconded to give the Women's Institute permission to do what they need for their monument.
MOTION CARRIED.

Upon a motion being made, the meeting was adjourned at 9:00 p.m.

MOTION CARRIED.


Lewis Benedict, Chairperson


Darlene Robertson