

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF JANUARY 19, 2016

MEMBERS PRESENT: Lewis Benedict, Kim Cogswell, Craig Newcombe, Ernie Hovell and Doug Gates

IN ATTENDANCE: Councilor Peter Muttart, Brian Tupper, Philip Porter, Joe Keddy, Joseph Memet & Geneve Newcombe,

REGRETS: Darlene Robertson

The Chairperson, Lewis Benedict, called the meeting to order at 7:30 p.m.

I. APPROVAL OF MINUTES:

- (a) It was moved and seconded that the minutes of the regular Commission meeting on December 15, 2015, be approved as circulated. **MOTION CARRIED**

CORRESPONDENCE:

II. Municipality of County of Kings:

- (a) Building Permit Report for Month of December, 2015. In Kings County 38 building permits were issued with a total value of \$4.1 Million, 3 permits were issued in Port Williams. *(information only)*
- (b) E-mail from the Municipality of the County of Kings providing Council's action lists for December 1st, 14th and 15th, 2015. *(information only)*
- (c) E-mail from the Municipality of the County of Kings providing the Municipal Council Action list for January 5, 2015. *(information only)*
- (d) Carbon copy of a letter from the Municipality of the County of Kings to the Village of New Minas regarding concerns specific to the inclusion of Villages during the entire Regional Governance Study. *(information only)*

III. Other Correspondence:

- (a) Faxed letter received from Paul Guppy regarding the Village's notification of water service interruption. *(under new business)*

BUSINESS ARISING FROM MINUTES:

- (a) Easements – ongoing
- (b) Wharf Sale update – Lawyer, Geoff Muttart sent an email that he received confirmation on January 18th that the sale of the wharf property should be completed next week.
- (c) Sewer Lateral behind homes along Hwy 358 - ongoing. Meeting with engineers will take place prior to February Commission meeting

- (d) **Nova Scotia Utility And Review Board** – Public hearing was on Tuesday, January 12th. At the hearing the Village was asked if they wanted to withdraw their amendment to Schedule C, as they felt it did not fall under public safety and would fall under different legislation, possibly the water resource plan. It was moved and seconded to remove the suggested amendment to Schedule C.
- MOTION CARRIED**

REPORTS:

Kings County Councilor: Peter Muttart reported:

- It appears that Council is going forward with the airport relocation from Waterville to Greenwood.
- Land deal will close this spring
- Kentville Library- looking at 2 options for new location
- Budget meetings coming up
- Spoke to owner regarding the building without a roof which is located in Port Williams
- Port Williams hosting the next Village/Municipal meeting on January 20th is a good opportunity to discuss Municipal reconfiguration.
- Sent a communication that he had received regarding the damage done by plow and light in subdivision. Peter noted that the development agreement would need to specify that LED equivalent is not acceptable.

Recreation Director: Joseph Memet reported:

- Reviewed budget information and upcoming programs
- Close to having ice ready for public use
- Looking at utilizing the Acadia Student placement program
- Winter frolic will be on January 24, with snow date of Jan 31st

Janitorial: Brian Tupper reported:

- Boardroom and office have been painted
- Like to do the following preventative maintenance
 - o New sink in Multi-Purpose room kitchen
 - o Taps need replacing in Multi-Purpose washrooms
 - o Replacing blinds in Auditorium
 - o New taps in public washroom in the Public Works Building
- Brian was asked by the Commission to obtain a quote for the above
- Waiting for the contractors to finish the library and bar renovations

Fire Department: Chief Philip Porter reported:

- Agreement to accept quote from Nova Communication for \$895. for radio servicing.
- Discussion regarding cost for the maintenance of van and cost to replace with a 6 man crew cab truck might be more beneficial. Commission asked the Fire Department to come back to them with a plan of what is needed.
- Discussed 30 year old pumper and possibility of increasing the tax rate to start raising funds for the Fire Department needs.

Lions Club: Brian Tupper reported:

- 6th Annual Valentines Dinner coming up - \$40.00 a couple, with proceeds donated to Valley Regional Hospital for the chemotherapy department.
- Will be doing bar services for Robbie Burns banquet this weekend

Public Works: Joe Keddy reported:

- Issue at home on Hwy #358 had improvement after running water through pipes
- New transducers have been ordered for sewer pumping stations
- Snow removal and salting
- Repaired leak on Rawding Drive

Treasurer's Report:

- A motion to accept the Village General Operating and Water Utility financial statements for December, 2015 as submitted was moved and seconded. **MOTION CARRIED.**

NEW BUSINESS:

- (a) **Letter from Mr. Guppy** – Chief Financial Officer, Geneve Newcombe read the letter of response prepared by the Village office. It was agreed to send the letter to Mr. Guppy.
- (b) **Incident report** – It was noted that there was an incident reported regarding a manhole cover on Collins Road. Man hole covers should be indicated on maps.
- (c) **Heat pump** – at the last Recreation Committee meeting it was discussed to obtain quotes for heat pumps for hall. This may be discussed at the Board of Trustee meeting. May look at major renovation of hall.
- (d) **Village website** – areas need some updating
- (e) **Storage in Community Centre** – looking at storage for different organizations – to be discussed at the Board of Trustees meeting on January 21st.
- (f) **Fire Department budget submitted to County** – the Fire Department's budget has been submitted to the County, with a carbon copy sent to Councillor Peter Muttart.
- (g) **Personnel Committee** will meet with staff this Thursday

Meeting went in camera at 9:10 pm to discuss personnel matters.

Meeting came out of camera at 10:07 pm

Upon a motion being made, the meeting was adjourned at 10:08 p.m.

MOTION CARRIED.


Lewis Benedict, Chairperson


Geneve Newcombe, Chief Financial Officer