

MINUTES OF THE VILLAGE OF PORT WILLIAMS COMMISSION
REGULAR MEETING OF JANUARY 15, 2013

MEMBERS PRESENT: Lewis Benedict, Ernie Hovell, Kim Cogswell, Doug Gates & Craig Newcombe

IN ATTENDANCE: Stan Hancock, Brian Tupper, Emma Van Rooyen, Philip Porter, Brent Barron, Corina Saunders, Geneve Newcombe & Darlene Robertson

The chairperson, Lewis Benedict called the meeting to order at 7:30 p.m.

APPROVAL OF MINUTES:

It was moved and seconded that the minutes of the Regular Commission Meeting on December 18, 2012 be approved as circulated. **MOTION CARRIED.**

CORRESPONDENCE:

I. Municipality of County of Kings:

- (a) Building Permit Report for Month of December, 2012. In Kings County 25 permits were issued with a total value of 2.3 Million, 2 permits were issued for Port Williams with a total value of 28 thousand. *(information only)*
- (b) E-mail from the Municipality of the County of Kings providing the Committee of the Whole action list from the December 18, 2012 meeting. *(information only)*
- (c) E-mail from the Municipality of the County of Kings advising that the Village/Municipal meeting on January 16, 2013 has been cancelled. The next meeting date is scheduled for April 17, 2013. *(information only)*
- (d) E-mail from the Municipality of the County of Kings providing the January 8, 2013 Council action list. *(information only)*
- (e) E-mail from the Municipality of the County of Kings revenue Operations & Budget Officer requesting a business plan and rough estimate of funds that would be requested from the municipality if the Village owned the wharf property. *Commissioner, Kim Cogswell responded to the email stating that the 30 year plan provided was a working document and that due to the nature of the plan we could not answer with any certainty.*
- (f) E-mail from the Municipality of the County of Kings providing an update on their data sharing strategy regarding their 2050 and Municipal Climate Change Action Plan. *(information only)*

II. Other Correspondence:

- (a) Letter from Raymond Bishop of Bishop & Company advising that he has transitioned the remaining interest in the company to his partners. *(information only)*

- (b) E-mail from Inspector Mike Payne of the Royal Canadian Mounted Police wanting to know when a good time would be to arrange the 2012 Year in review policing presentation. *Commission will make 20 minutes available at the beginning of the AGM for his presentation. Office staff to communicate to Inspector Payne.*

III. E-mailed Correspondence:

- (a) E-mail from Jim Morton, MLA Kings North providing their December 19th update. *(information only)*
- (b) E-mail from Jim Morton, MLA Kings North providing their January 4th update. *(information only)*
- (c) E-mail from Jim Morton MLA Kings North providing their January 11th update. *(information only)*
- (d) E-mail from Statistics Canada advising that the December 2012 edition of the Newsletter for Communities is now online.
- (e) Letter from Jim Morton, MLA Kings North providing a summary of highlights from the fall session.

BUSINESS ARISING FROM MINUTES:

- (a) **School parking lot proposal** – Chairperson Lewis Benedict received an email from David Floyd with a quote attached from Angela Morin, Landscape Architect to develop plans to improve the vehicular issues at the Port Williams School. Lewis will contact David to find out the total cost and present to Commission for decision.
- (b) **Apple Wood Development request** – Geoff Muttart responded by email on January 7th that he spoke to Mr. Hergett about the easement and that the documents are being amended.
- (c) **Estimate requested by Emma For Sidewalk clearing and upkeep** – It was suggested to Emma that the Municipality would know the distance of sidewalk from the Brison developments plans and would also know their costs of sidewalk maintenance. Emma is going to contact Mitch Brison for exact sidewalk distance and bring that information to the Municipality for the required sidewalk maintenance estimate.
- (d) **Submission of Model Volunteer Community Nomination** – Office staff are currently working on the submission.
- (e) **Letter to council explaining why we prefer a trail system over sidewalks** – Commissioners Craig Newcombe and Kim Cogswell have established a letter and are in the process of finalizing some of the details in the letter.
- (f) **Styrofoam in elevator room** – Styrofoam in the elevator room was determined to be a fire hazard and has been removed.

REPORTS:

Janitorial: Brian Tupper reported:

- Things are going well.
- Christmas decorations are down.

Recreation Committee: Craig Newcombe reported;

- Tree lighting was well attended-over a hundred people in attendance.

- Winter frolic is set for January 20th with snow date of January 27th
- There were discussions around a wellness centre proposal. Specifically what would it look like? (ie walking facility, pharmacy, and doctors' offices) One of the members of the committee will make some contacts to see if a committee can be established. Currently is in the idea stage.
- Cameras have been ordered.

Personnel Committee: Craig Newcombe reported:

- Met with personnel for annual review.
- Need to do an updated contract for Joe Keddy

Fire Department: Philip Porter reported:

- Three alarms this past month – one standby, one chimney fire and one cardiac arrest.
- Annual meeting held on January 7, 2013. Audrey Griffin was elected as president, Angeladaye Griffin elected as secretary, Adam Griffin elected as Treasurer and Doug Clark elected as Deputy Chief.
- At the Kings County Firefighters Association meeting on January 8, 2013 two items of business were discussed.
 - o Automatic Aid – mutual aid would be automatically dispatched
 - o Numbering of Fire Halls – Fire Halls and units would have a numbering system
- No water usage.

Lions Club: Brian Tupper reported:

- Valentine Supper fund raiser has been booked with entertainment. Cost is \$40.00 a couple

Kings County Council: Emma Van Rooyen

- Kings transit board has developed a U-pass which the students will be voting on February 13. If everything goes as planned Kings Transit will be coming through and stopping in Port Williams along Belcher Street.
- Emma will follow up with the Municipality regarding an unsightly premise that was reported on Main and Karrs street.

Water/Sewer/Public Works/Transportation Report: Stanton Hancock reported:

- Water break at 1206 Parkway Drive in the Industrial Park
- Started working on system assessment report and annual report
- Water - average nitrates for month of December
 - o Well #2 8.5
 - o Well # 1 7.9
 - o Distribution 4

Treasurer's Report:

- A motion to accept the Village General Operating and Water Utility financial statements for December 31, 2012 as submitted was moved and seconded.

MOTION CARRIED.

- Currently the Village is within budgeted amounts
- Office staff to check into the cost of water samples going to Halifax

NEW BUSINESS:

- (a) System Assessment Report – This is a report required by Nova Scotia Environment every 10 years. Hiltz and Seamone has been given the go ahead to proceed with this report due to time constraints. Estimated cost of \$17,000.00 for this report was not included in this year's budget. A motion to provide approval to engage Hiltz and Seamone to assist with the system assessment report was moved and seconded. **MOTION CARRIED.** Office staff to look into funding for this report through gas tax.
- (b) Water Rate Study – Melony Robinson has started work on the water rate study. Office staff has been providing her with the information she requires. We will be meeting with her this Thursday.
- (c) Fee reimbursement for Zumba – Karen Goodwin has requested compensation for Christmas Day and New Year's Day since these days were statutory holidays and she did not hold classes on these dates. The Commission has agreed to credit her for these dates on her next billing.
- (d) Great Valley Juices – Public works department is having the meter checked to ensure it is working correctly. Once the meter has been verified and calibrated will schedule a meeting with Great Valley Juices to discuss their bypass usage charge.
- (e) Cosman & Whidden Honey water repairs – There was a leak in the cap on the 6 inch line which was fixed at the expense of the Village. In the spring or summer this line should be corrected and controlled by a valve and not a cap. The Commission is in agreement to pay the bill from Charlie's Excavating.
- (f) Three questions from Brent Barron ;
 - 1) Has Brison Developments handed over its sewer and water to the Village – Chairperson Lewis Benedict answered no, not at this time.
 - 2) Did the Village get spurs off of the Brison Development line? – Chairperson Lewis Benedict responded that existing lots which were on septic systems in our well field area were granted spurs at the time of installation of the sewer line as requested by the Village to Brison Developments.
 - 3) Why I was not considered to tap into sewer? Chariperson Lewis Benedict responded that the Village did not own the line and at that time our primary concern was to discontinue use of existing septic systems.


Mr. Barron further expressed his dissatisfaction with the process and time that he has invested to obtain a building permit with the Municipality and that he does not feel that he has been treated fairly. Chairperson, Lewis Benedict explained that unfortunately we do not own the line which he originally was looking into connecting to and that all options to connect to the Village sewer utility have been considered and approval was based on the recommendations from our engineer which all takes time. From the Villages understanding the current hold up is the amendment of the easement documents at his lawyer's office.

Upon a motion being made, the meeting was adjourned at 9:10 p.m.

MOTION CARRIED.



Lewis Benedict, Chair



Darlene Robertson, Village Clerk

